



INVITATION TO BID

November 02, 2017

The City of Bainbridge will receive sealed bids for an Atmospheric Corrosion Survey and Cathodic Protection Tests, as described in the attached specifications until Wednesday, December 06, 2017 at 2:00 P.M. Eastern Standard Time. Prices quoted must include all delivery charges to Bainbridge, Georgia.

Bids shall be addressed to the attention of Brenda Strickland, Purchasing Director, City of Bainbridge, (US Mail) P.O. Box 158 (Zip Code 39818), (Courier Service) 1707 East Shotwell Street (Zip Code 39817), Bainbridge, Georgia and plainly marked on the outside of the envelope "SEALED BID FOR SURVEY & CP TESTS". We will not accept any bid unless it is plainly marked on the outside of the envelope as requested.

Bidders must complete all blanks on the enclosed Bid Form and Bid Specifications, or the bid may be subject to rejection. No bid will be entertained unless it is prepared upon the City of Bainbridge Bid Form and signed in ink by an official of the company submitting the proposal.

All prices quoted shall be firm for a period of 30 days from bid opening. The City of Bainbridge requires a minimum of 30 days to make payment to successful vendor after receipt of goods. However, cash discounts for early payment will be taken into consideration. If such a discount is available, please note this in your proposal.

The City of Bainbridge reserves the right to accept or reject any part of or all bids, and to waive technicalities or formalities in bidding, and to accept the bid deemed to be in the best interest of the City.

We welcome your proposal.

Sincerely,

A handwritten signature in dark ink that reads "Brenda Strickland".

Brenda Strickland
Purchasing Director

bds

Enclosures: Bid Form (1 page)

Bid Specifications (4 pages)

BID FORM

City of Bainbridge, GA

Bid for Survey & CP Tests

(Remember to fill in all blanks)

QUANTITY AND DESCRIPTION

TOTAL BID PRICE

Approximately 1,650 Services for Atmospheric Corrosion Testing and 4 Rectifiers with Approximately 102 Cathodic Protection Test Stations for CP Testing.

\$ _____

If awarded bid, a cash discount of _____ will be allowed on Bid Price if paid within _____ days after services are completed for the City of Bainbridge.

Successful Bidder is required to provide a Performance Bond issued by an approved surety company in the amount equal to the grand total bid.

Surveys of similar type have been furnished to: (List three and give length of time at each location. Include phone numbers and contact person. If available, list cities or counties in Georgia.)

1. _____
2. _____
3. _____

DELIVERY

If awarded bid, the City of Bainbridge will have received the testing completed in _____ minimum days, _____ maximum days after order is placed.

Exceptions to specifications: _____

The above in accordance with Specifications and Invitation to Bid dated November 02, 2017.

The undersigned certifies that the bid invitation and specifications have been reviewed; and understands that once the opening begins, a bid cannot be withdrawn for modifications.

FIRM NAME: _____

ADDRESS: _____

_____ ZIP _____

NAME AND TITLE OF PERSON SUBMITTING BID (Please Type or Print Legibly)

TELEPHONE: _____ DATE _____ EMAIL _____

AUTHORIZED SIGNATURE: _____

THIS IS NOT A PURCHASE ORDER

BIDDER: _____

City of Bainbridge, Georgia

SPECIFICATIONS: Atmospheric Corrosion Survey and CP Testing

Each bidder is required to fill in every blank. Failure to do so can be used as basis for rejection of bid.

GENERAL INFORMATION

Each bidder must indicate his/her compliance with these specifications by marking “YES” or “NO” in the appropriate column for each paragraph of these specifications, including “YES” to a paragraph will mean full compliance; indicating “NO” will mean an exception is being taken. All exceptions must be fully explained on a separate page titled “Exceptions”, giving reference to the page and paragraph where the exception is being taken. Failure to comply with this requirement can be used as basis for rejection of bid.

Bidder Complies

SERVICES

- An Atmospheric Corrosion Survey shall be performed on approximately 1,650 services and one line under a bridge. Y N
- A Cathodic Protection Test shall be performed on (4) four rectifiers with approximately 102 test stations. Y N
- A complete report shall be submitted for the Atmospheric Corrosion Survey and a complete report shall be submitted for the Cathodic Protection Tests. Y N

ANTI-DRUG AND ALCOHOL MISUSE PREVENTION PROGRAM

- Bidder must have an Anti-Drug Program and Alcohol Misuse Prevention Program in compliance with the Department of Transportation Anti-Drug Program pursuant to the Pipeline Safety Regulation, Code of Federal Regulation, Title 49 (49 CFR), Part 199 and Operator Document pursuant to the Pipeline Safety Regulation 49 CFR, Part 192.805. Y N

OPERATOR QUALIFICATIONS

- Operator Qualifications Policy must meet B31Q and GMA Standards. Y N
- Operator must have at least five years’ experience. Y N

WORK HOURS

- Normal work day, 8 hours Y N
- Normal work week, 5 days (No Weekends) Y N
- Downtime due to inclement weather shall not be charged to the City Y N

BIDDER: _____

City of Bainbridge, Georgia

SPECIFICATIONS: Atmospheric Corrosion Survey and CP Testing

Bidder Complies

INSURANCE AND BONDING

- Contractor shall be bonded and insured. Y N

- Contractor shall submit proof of product liability insurance issued by a company licensed to do business in Georgia, in the amount of One Million Dollars (\$1,000,000). Y N

- Contractor shall submit proof of workman's compensation insurance. Y N

- Contractor must furnish a copy of certificates to:
Attn: Brenda Strickland, Purchasing Director
City of Bainbridge
P.O. Box 158 (Zip Code 39818)
1707 East Shotwell Street (Zip Code 39817)
Bainbridge, GA Y N

EXCEPTIONS TO THE BID

- All requested information in this Bid must be supplied with the bid, any exceptions shall be clearly identified, referencing page number and category of the bid. The written explanation shall include the scope of the exceptions and ramifications of the exceptions for the City, and the description of the advantages or disadvantages to the City as a result of such exceptions. The City, at its sole discretion, may reject any exception or specifications within the bid. Y N

SILENCE OF SPECIFICATIONS

- The apparent silence of these specifications as to any specific detail or omission of a detailed description concerning any point shall be regarded as meaning that only the best commercial practice is to prevail, and that only workmanship of first quality is to be used. All interpretations of these specifications shall be made on this basis. Y N

OBLIGATIONS OF THE CITY OF BAINBRIDGE

- An employee of the City of Bainbridge familiar with the services, rectifiers, and cathodic protection test stations will guide and assist technician until the work is completed. Y N

BIDDER: _____

City of Bainbridge, Georgia

SPECIFICATIONS: Atmospheric Corrosion Survey and CP Testing

Bidder Complies

SUBMISSION REQUIREMENTS

- The City of Bainbridge reserves the right to establish any and all elements or terms of this procurement process. All bids submitted shall be binding upon each bidder's team if accepted by the City. Y N

- **BIDS DELIVERED VERBALLY OR BY ELECTRONIC MEANES, SUCH AS FACSIMILE AND E-MAIL ARE NOT ALLOWED** Y N

- Except for otherwise provided in this bid, the City of Bainbridge reserves the right to retain all bid materials regardless of which bidder is selected. All bids and accompanying documents become the property of the City of Bainbridge. Y N

REJECTION

- The City reserves the right to reject any and all bids, to waive any informalities in bids received, to accept or reject any or all of the items bid, and to award the contract in whole or in part and/or negotiate any or all items with individual Bidders if it is deemed in the City's best interest. Moreover, the City reserves the right to make no selection if bids are deemed to be outside the City's fiscal constraint or not in the best interest of this City. Y N

AWARD

- The City reserves the right to award a contract, based on initial offers received from Bidders, without discussion and without conducting further negotiations. Under such circumstances, the acceptance of a proposal by the City shall be deemed to be an acceptance of an offer such that acceptance will be binding upon both parties. A proposing offer should therefore be based on the most favorable terms available from a price, business requirements and technical standpoint. Contractual commitments are contingent upon the availability of funds, as evidenced by award of contract. Once awarded, the contract will be the final expression of the agreement between the parties and may not be altered, changed, or amended except by mutual agreement in writing. Y N