

**HOTEL/MOTEL OCCUPANCY TAX DUE  
CITY OF BAINBRIDGE, GEORGIA  
REPORT OF CHARGES RECEIVED FOR THE MONTH OF  
\_\_\_\_\_, 200\_\_**

**NAME OF BUSINESS** \_\_\_\_\_

GROSS ROOM CHARGES	\$
LESS EXEMPT CHARGES	\$( )
NET TAXABLE CHARGES	\$
AMOUNT OF TAX – 5% OF NET TAXABLE CHARGES	\$
VENDOR COMPENSATION – 3% (.03) OF TAX	\$( )
NET AMOUNT DUE CITY, IF TIMELY FILED	\$
LATE FEE (IF APPLICABLE) ¾% (.0075) PER MONTH	\$
NET AMOUNT DUE CITY	\$

**NOTE TO ALL VENDORS:** This tax is due at City Hall by the 20<sup>th</sup> day of the month following the calendar month the tax was collected. Failure to timely file this return and remit the tax owed will result in (1) a loss of the vendor compensation and (2) a penalty of ¾% (.0075) per month or fraction thereof. If you are filing this return late, do not take the deduction for vendor compensation and compute the late fee by multiplying the “Amount of Tax – 5%” by ¾% (.0075). **Please attach all supporting documentation substantiating the figures used in the computation of this return.**

**REMIT PAYMENT ALONG WITH THIS RETURN  
AND SUPPORTING DOCUMENTATION TO:**

CITY OF BAINBRIDGE, GEORGIA  
P.O. BOX 946  
BAINBRIDGE, GEORGIA 39818

I declare under penalty of law that the information contained in this report is true and correct to the best of my knowledge.

This \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_