

City of Bainbridge, Georgia
Office of the Finance Director
P.O. Box 158
Bainbridge, GA 39818

Tuesday, February 10, 2004

Telephone (229) 248-2000

Fax (229) 248-2008

REQUEST FOR PROPOSAL (RFP)

Dear Sir or Madam:

The City of Bainbridge, GA is seeking proposals from all interested Companies to begin conducting our tax sales for delinquent ad valorem taxes. The Company would be responsible for all title research, notification of interested parties including other lien holders, and all other aspects of the tax sale and the events leading up to the tax sale as prescribe by the Official Code of Georgia Annotated. The City's only obligation would merely be to give the Company a listing of delinquent taxpayers. The Company would only be paid when the account is satisfied, whether by payment from taxpayer or sale of taxpayer's property. The City would receive the delinquent taxes, interest, and penalties in full. The Company will not receive any portion or fraction of the delinquent taxes, interest, or penalties; and therefore, the Company must pass all fees for their services on to the delinquent taxpayers or to the parties purchasing the auctioned property. The company would assume all liability for their work and the conduct of the tax sale.

All interest parties should, at a minimum, restate these provisions, and bid the fee that will be passed on to the taxpayer or purchaser of the taxpayer's property. Any proposal received after the close of business on Friday, February 27, 2004 will not be considered. Hoping this information will assist your company, I am

Sincerely Yours,

Steve A. McKown, CPA
Director of Finance